

NEW BUSINESS F

FAIRLINGTON VILLAGES, A CONDOMINIUM ASSOCIATION  
GENERAL RESOLUTION NO. GR 02/03/21

*2021 ANNUAL MEETING*

WHEREAS, Virginia Code Title 55.1 Section 1956 (B) allows the Board of Directors to exercise power assigned to the "Unit Owners' Association" by the Act, to the extent permitted by the By-Laws of the Unit Owners Association;

WHEREAS, Article III, Section 2, of the By-Laws assigns the Board of Directors with "all of the powers and duties necessary for the administration of the affairs of the Condominium," and further states that the Board may do all such acts and things as are not by the Act or by the By-Laws directed to be exercised and done by the Unit Owners Association;

WHEREAS, Fairlington Villages, A Condominium Association is responsible for maintaining the well-being of its unit owners, tenants and staff during these National and Virginia States of Emergency.

THEREFORE, BE IT RESOLVED, that the Board of Directors approves the revisions to the proposed agenda for the 43<sup>rd</sup> Virtual Annual Meeting to be conducted by conference call.

AND BE IT FURTHER RESOLVED, that the question to amend the proposed agenda be added to the proxy.

ATTEST:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

Date \_\_\_\_\_

Date \_\_\_\_\_

Moved by \_\_\_\_\_

Second by \_\_\_\_\_

VOTE \_\_\_\_\_

Approved ( ) Disapproved ( )

Submitted by: Management

Roll Call:

Alvord, Melanie \_\_\_\_\_

Auston, Jessica \_\_\_\_\_

Brown, Philip \_\_\_\_\_

Dies, Andrea \_\_\_\_\_

Placek, Terry \_\_\_\_\_

Reem, Harold \_\_\_\_\_

Stollof, Edward \_\_\_\_\_

Straub, Lawrence \_\_\_\_\_

Wasowski, Anne \_\_\_\_\_





Fairlington Villages,  
A Condominium Association

**REGULAR ANNUAL MEETING AGENDA**

**March 31, 2021  
North Fairlington Community Center  
3005 S. Abingdon Street  
Arlington, VA 22206**

Registration of Unit Owners (Begins at 6:30 p.m.)  
Annual Meeting (Begins at 7:00 p.m.)

- (a) Roll Call (Establishment of a quorum)
- (b) Proof of Notice of Meeting
- (c) Approval of 2020 Annual Meeting Minutes
- (d) Reports by Board of Directors and Management  
Questions from Unit Owners on topics addressed in reports may be raised following respective reports. Questions on other matters may be presented under New Business.
- (e) Election of Members of Board of Directors
- (f) 2020 Annual Meeting Unfinished Business (if any)
- (g) New Business
- (h) Adjournment

Please refer to the reverse side of this sheet for procedures for introducing and voting on motions raised from the floor.

---

**AMENDED 43rd ANNUAL MEETING AGENDA**  
**as proposed by motion from the floor**

**March 31, 2021  
North Fairlington Community Center  
3005 S. Abingdon Street  
Arlington, VA 22206**

**(Meeting Conducted via Telephone Conference Call)**

Annual Meeting Begins at 7:00 p.m.

- (a) Roll Call (Establishment of a quorum)
- (b) Proof of Notice of Meeting
- (c) Approval of 2020 Annual Meeting Minutes
- (d) Election of Members of Board of Directors
- (e) Adjournment

\* The 2020 Annual Meeting Minutes and The Treasurer’s Report will be posted on the website on March 31, 2021

Please refer to the reverse side of this sheet for procedures for introducing and voting on motions raised from the floor.

## ANNUAL MEETING PROCEDURES

Under Association Bylaws, the Annual Meeting agenda is established as printed on the reverse side of this notice. Procedures for conduct of the meeting are also specified by the Bylaws and are governed by Roberts Rules of Order.

Should a Unit Owner wish to offer a motion, the following procedures apply:

1. Obtain recognition from the Presiding Officer at an appropriate point in the meeting, usually under Unfinished Business or New Business. A second is needed for a motion.
2. Although not required, it is preferable that motions be written and distributed to facilitate conduct of the meeting and full understanding of the motion by other Unit Owners.
3. For a motion to carry, 50 percent, plus one, of the votes cast must be in favor of the motion. Especially in voting by voice vote, show of hands, etc., as opposed to using ballots, allowances must be made for Unit Owners who represent more than one unit and for a large number of units for which proxies have been issued to the Association Secretary with their votes to be determined by a majority of the Board of Directors.

Ballots for voting on issues are provided to Unit Owners, or their proxies, at registration. The ballots are designed to accommodate voting on several issues at one time. Because of this, it is difficult to vote on motions, which are contingent on the outcome of another motion (i.e. voting on a motion by ballot when ballots are required for voting on a subsequent motion to amend, table, etc.). Additionally, counting ballots is time-consuming so the result probably would not be known until after adjournment, which makes it difficult to consider subsequent related business. Therefore, it is preferable that use of written ballots be reserved for voting when a majority cannot be clearly determined by voice vote, show of hands, etc. Ballots should be used if a large number of Unit Owners in attendance clearly want it, but it is better for the orderly conduct of the meeting if this method is used sparingly.



Fairlington Villages,  
A Condominium Association

AT-LARGE DIRECTOR – WARDS I, III, V, VI

**FAIRLINGTON VILLAGES UNIT OWNERS ASSOCIATION  
PROXY PROXY PROXY  
2021 ANNUAL MEETING AND ELECTION**

(1) Identification (Please Print Information Below)

Unit Number: \_\_\_\_\_

Name(s): \_\_\_\_\_

Unit Address: \_\_\_\_\_

(2) The undersigned hereby directs the Secretary of the FVUOA acting as my proxy at the March 31, 2021 Annual Meeting or any continuation of this meeting, to do one of the following: Check A or B. (If B, also Vote 1 and 2.)

A. ( ) Sign my/our unit as present at the meeting, but do not cast votes for any candidate or on any matter subject to a vote at the meeting. (This means the unit will be counted for quorum only.)

B. ( ) Sign my/our unit as present at the meeting and cast my/our votes in the following manner:

1. Motion to amend proposed agenda for the 43<sup>rd</sup> Annual Meeting  
( ) Yes  
( ) No

2. At-Large Director (Vote for one – for a three-year term):  
( ) Joseph Torres  
( ) \_\_\_\_\_ (Write-In)

3. Regarding votes other than voting for candidates, cast my/our votes in the following manner (check one):  
( ) Do not vote.  
( ) Cast my/our vote in accordance with the position of the majority of the Board of Directors.

**CONTINUED ON BACK SIDE  
MUST SIGN PROXY ON BACK SIDE**

(Please note that Section 602(b) of the Association's Election Rules states that "*...any proxy showing a change in the candidate for whom the proxy is voted must also contain the initials of the Unit Owner(s) at all changes made, or the proxy shall not be considered valid.*")

**UNIT OWNER(S) - ALL UNIT OWNERS MUST SIGN & DATE:**

NAME (Print) \_\_\_\_\_

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

NAME (Print) \_\_\_\_\_

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

Section 55.1-1953(d) of the Virginia Condominium Act requires that a proxy contain the signature(s) of the Unit Owner(s), and the date the proxy was signed. Failure to fulfill these requirements will cause a proxy to be ruled invalid.

This proxy ballot must be returned to the Management Office before the close of business (5:30 p.m.) on Wednesday, March 31, or at the Annual Meeting, at the North Fairlington Community Center by 7:00 p.m. that evening. This proxy ballot may be superseded only by a subsequently dated, fully valid proxy, or by the unit owner appearing in person to vote at the Annual Meeting on March 31, 2021.