



Fairlington Villages,  
A Condominium Association

**TAB 2 - COMMITTEE ITEMS**

1. Communications Committee – The Communications/Technology Committee did not meet in February. The Committee has not scheduled its next meeting.
2. Grounds Committee – The Grounds Committee met virtually on February 8. The next meeting is scheduled for March 8.
3. Activities Committee – The Activities Committee did not meet in February. The Committee has not scheduled its next meeting. The Book Club will meet on March 25. They will be reading *The Untethered Soul*.
4. Pool Committee – The Pool Committee did not meet in February. The Committee has not scheduled its next meeting.
5. Tennis Committee – The Tennis Committee did not meet in February. The Committee has not scheduled its next meeting.
6. Architectural Control Committee - The Architectural Control Committee met virtually on February 18. The next meeting is scheduled for March 18.
7. Pool Season 2021 Working Group (PS2021WG) – The PS2021WG met via teleconference on February 17. The next meeting is scheduled for March 10.

**WORKING GROUPS ON HOLD**

1. Amenities Working Group
2. Emergency Preparedness Working Group



Fairlington Villages,  
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**MEMORANDUM**

**TO: Board of Directors**

**FROM: Erin Moran, Office Manager**

**RE: Potential Newsletter Headlines – April 2021 Newsletter**

**DATED: February**

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Below please see potential headlines for the April 2021 Newsletter based in part on the headlines from the **April 2020 Newsletter**:

- Shutter Replacement
- Update on fences
- Parking Lot 7
- Pool Updates: New filters
- Pool Updates: PS2021WG
- Audit
- Tot Lot
- Tot Lot Bathroom

# PS 2021 WG 02/17/21

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17 February, 2021 / 7:00 PM / Conf Call

## ATTENDEES

Marya Hynes, Christian Lindstrom, Susan Notar, Taylor Carpenter, Denice Hill, Susan Barnes, Jessica Lewis, Charisi Evans, Jessica Auston, Anne Wasowski, Mark Johnson

## AGENDA

### New Business

- Discussion of questions from Shared documents
- Develop a communications plan to ensure transparency and clear open information throughout
- Determine how residents can assist in ensuring a successful pool season
- Additional areas of discussion

## NOTES

- Wading Pools, want to open if possible. Determine if they are specifically included with Arlington definition of interactive play features? If only one family is allowed per time slot, maybe not
  - -Action - Mark to check with PA
- Deck Areas and Lane Pool ( Pool 2) Is lap swim all day or part of the day? Must pool 2 be the lap pool?
- Pool open hours - consensus that a simpler, consistent daily schedule of hours is better. ex: Longer hrs on weekend days, shorter M-F
- Time Blocks - 1 hour vs. 2 hrs.
- Health Questions - for HIPPA, ask verbally rather than capturing on written or digital documents. (HIPPA: Responsibility to destroy, who has access...)
- Guards -
  - live together, risk of illness closing down our pools
    - Mark gave assurance that PA will be careful
  - Guards are categorized as First Responders
  - Expectation is they will be vaccinated before arriving in the US. If vaccinated in the US, full effectiveness of the 2 dose vaccine would begin 46 days after arrival, halfway into the pool season
  - State Dept. requires negative test before traveling
- Cleaning: who? Personnel costs would double, opening all 6 pools.
  - Temp check, questionnaire, sanitizing bathrooms and fountain

- \$35/hr pricing from cleaning co.
- Residents interested in that job and pay?
- Uncomfortable with middle or high school students
- FV can allocate 1 staff (40 hrs/wk) to this
- Option to open fewer pools, use excess guards for this to reduce excess costs ex: open 4 pools, two guards double up.
- **Communications Plan:**
  - Subjects to communicate on: Hours, lap pools (consensus lap pool not limited to laps only)
  - On webpage FV: add PS 2021 WG to Ad Hoc Committees, or place WG under Pools
  - On the website landing page add clear links to our communications
  - On webpages, any mention of forms should include hyperlinks to the forms
  - Place access to pool info in multiple spaces, since Pools are a big issue right now
- **How can residents help:**
  - In our messaging, be clear on rules, and add messaging "for the greater good of the community" we expect everyone to abide by the rules
  - Tone should be community citizenship
  - Urge people to help their neighbors
- **In reservation system, if someone needs help carrying chairs, note upon making reservation**
- **Conduct Community Survey:**
  - For transparency
  - Give residents a feeling of contributing to how the pools operate
  - Ask about pool use, hours, which pool
  - Wishes for pool season this year
  - Not ethical to keep name info with surveys
  - Prevent non-residents from taking survey

## ACTION ITEMS

1. **Marya to draft a survey for members to develop. To be ready for Board review at the March 3, 2021 Board meeting.**
2. **Mark to look at TownSq as means to conduct survey**
3. **Communications Plan:**
  1. **Cover Hours and Lap pool**
  2. **Tone of community citizenship in messaging, help out your neighbor**
  3. **Link to PS 2021 WG on landing page FV site; add under ad hoc committees; add hyperlinks on all website mentions of forms**
  4. **put links to pool season in multiple places - important and timely now**
4. **Add to FAQ lap pool and times, when decided**
5. **Mark to follow up with PA: Are wading pools specifically forbidden by Arlington County as "Interactive Play Features"?**

## NEXT MEETING AGENDA

**Next meeting March 10, 2021**

**Community Survey - finalize, conduct, assess results**

**Pool schedules and hours**

**Cleaning costs and solutions to keep costs from doubling**

**Decision on lap pool, 2 or 5**

**Communications**

## Fairlington Resident Survey on 2021 Pool Season

The Fairlington board has created an ad hoc working group for the 2021 pool season. The 2021 Pool Working Group is working on a flexible policy that will allow residents to use the pools while conforming to COVID-19 guidelines. To that end, we would like to request each household answer a short survey to help us develop this plan. Please only fill out one survey per household.

1. Are you planning to use the Fairlington pools this summer?
  - a. Yes
  - b. No
  
2. Due to limited pool occupancy permitted by COVID guidelines, residents will be asked to sign up for blocks of time to use the pool. In between each block of time, staff will clean and disinfect each area for 15 – 30 minutes. Thinking about the availability of time slots, and how you expect to use the pool would you rather see more frequent, shorter blocks of time but with more availability, or longer time blocks, but less availability? Choose one:
  - a. More frequent, shorter time blocks: Approximately 45 minutes of swim time followed by cleaning.
  - b. Less frequent, longer time blocks: Approximately 90 minutes of swim time followed by cleaning.
  - c. Unsure
  
3. How many people in your household are likely to go to the pool during a block of time?
  - a. 1 (only you)
  - b. 2-3 (including you)
  - c. 4 or more (including you)
  
4. Fairlington Villages will likely NOT be able to provide pool furniture during the 2021 pool season. If Fairlington residents are asked to bring their own furniture to the pool, would you or a member of your household require assistance due to accessibility issues?
  - a. Yes
  - b. No
  - c. Unsure
  
5. If you answered yes to question (4), would you or your household member be willing to accept assistance from a community volunteer? If you answered no, skip this question.
  - a. Yes
  - b. No
  - c. Unsure

6. Do you have any questions, comments, or suggestions for the 2021 pool season at Fairlington Villages?

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